



# Alliance for Children

## Adoption Program Application

*Please return this complete application and two recent photos (not passport) to:  
[mkelley@allforchildren.org](mailto:mkelley@allforchildren.org). A nonrefundable fee of \$550 is due upon submission and  
 must be paid for your application to be processed. Please send check to 292 Reservoir  
 St, Needham, MA 02494 or wire funds/ instructions on last page.*

	Last Name	First Name	Middle Name	Maiden/Other Last Name
<b>Applicant 1</b>				
<b>Applicant 2</b>				
Street Address:	City	State	Zip	County

Contact Information	
<b>Home Phone:</b>	<b>Preferred Phone:</b>
<b>Applicant 1</b>	<b>Applicant 2</b>
<b>Cell:</b>	<b>Cell:</b>
<b>Work:</b>	<b>Work:</b>
<b>Email:</b>	<b>Email:</b>

Current Marriage Date and Location:			
Previous Marriages	Date	End Date	Reason (Divorce/Annulment/Death)
Applicant 1			
Applicant 2			

Children (including those from previous marriages/relationships)						
First and Last Name	Age	Date of Birth	Lives in Home	Adopted	Adoption Date	Country of Birth

Information for Household Members (other than your children)		
Name	Date of Birth	Relationship
<b>Do you have any pets in your home? If yes, what kind?</b>		

**Applicant 1:**

Legal Name \_\_\_\_\_

Preferred Name \_\_\_\_\_

Preferred Pronouns: she/her, he/him, they/them,  
other: \_\_\_\_\_

Gender identity/expression (optional) \_\_\_\_\_

Sexual orientation (optional) \_\_\_\_\_

Date of Birth \_\_\_\_\_

Place of Birth \_\_\_\_\_

Height / Weight \_\_\_\_\_

Hair Color / Eye Color \_\_\_\_\_

Ethnic Background \_\_\_\_\_

Citizenship \_\_\_\_\_

Social Security # \_\_\_\_\_

Religion (Optional) \_\_\_\_\_

Passport # \_\_\_\_\_

High School & State  
\_\_\_\_\_

Graduation Date \_\_\_\_\_

College or Trade School & State  
\_\_\_\_\_

Graduation Date /Degree \_\_\_\_\_

Graduate School &amp; State \_\_\_\_\_

Occupation  
\_\_\_\_\_

Employer \_\_\_\_\_

Self Employed: Yes \_\_\_\_\_ No \_\_\_\_\_

Annual Salary \_\_\_\_\_

Date Employed \_\_\_\_\_

Housing: Rent \_\_\_\_\_ Own \_\_\_\_\_ Single Family \_\_\_\_\_ Multiple Family \_\_\_\_\_

# of Rooms \_\_\_\_\_ # of Bedrooms \_\_\_\_\_ 2nd Home/ Summer Residence \_\_\_\_\_

**Applicant 2:**

Legal Name \_\_\_\_\_

Preferred Name \_\_\_\_\_

Preferred Pronouns: she/her, he/him, they/them,  
other: \_\_\_\_\_

Gender identity/expression (optional) \_\_\_\_\_

Sexual orientation (optional) \_\_\_\_\_

Date of Birth \_\_\_\_\_

Place of Birth \_\_\_\_\_

Height / Weight \_\_\_\_\_

Hair Color / Eye Color \_\_\_\_\_

Ethnic Background \_\_\_\_\_

Citizenship \_\_\_\_\_

Social Security # \_\_\_\_\_

Religion (Optional) \_\_\_\_\_

Passport # \_\_\_\_\_

High School & State  
\_\_\_\_\_

Graduation Date \_\_\_\_\_

College or Trade School & State  
\_\_\_\_\_

Graduation Date /Degree \_\_\_\_\_

Graduate School &amp; State \_\_\_\_\_

Occupation  
\_\_\_\_\_

Employer \_\_\_\_\_

Self Employed: Yes \_\_\_\_\_ No \_\_\_\_\_

Annual Salary \_\_\_\_\_

Date Employed \_\_\_\_\_

Additional Information	Applicant 1	Applicant 2
Are you currently in counseling? Have you been in counseling in the last year?	Yes ____ No ____	Yes ____ No ____
Have you ever been hospitalized? If you have, please indicate below the date(s) and reason(s).	Yes ____ No ____	Yes ____ No ____
Are you currently pregnant or currently pursuing pregnancy/surrogacy?	Yes ____ No ____	Yes ____ No ____
Do you have any health issues or take medication?	Yes ____ No ____	Yes ____ No ____
Have you ever been arrested-even if charges were dismissed, continued without a finding or records expunged?	Yes ____ No ____	Yes ____ No ____
Do you have a history of substance/alcohol abuse?	Yes ____ No ____	Yes ____ No ____
Do you have a history of domestic violence, even if an arrest did not occur?	Yes ____ No ____	Yes ____ No ____
Have you ever been physically or sexually abusive to a child?	Yes ____ No ____	Yes ____ No ____
Has a child abuse/neglect report ever been filed against you?	Yes ____ No ____	Yes ____ No ____
Have you ever applied to adopt in the past and terminated the process, been turned down or rejected for adoption?	Yes ____ No ____	Yes ____ No ____
Have you ever had a home study completed in the past? If you have, please indicate below the name of the agency and the year it was completed.	Yes ____ No ____	Yes ____ No ____
Have you ever transferred or received permanent custody of a child outside of the state/local authorities or outside of the state/local process, relinquished or lost custody of a child?	Yes ____ No ____	Yes ____ No ____
Have you ever been refused visa clearance?	Yes ____ No ____	Yes ____ No ____
<b>If you answered yes to any of the above questions, please explain below and add additional pages if needed:</b>		

**Does anyone residing in your home:**

- have an arrest record
- have a medical condition
- have a history of substance/alcohol abuse, domestic violence (even if an arrest did not occur)
- been physically or sexually abusive to a child
- applied to adopt, completed a home study, been turned down or rejected for adoption
- transferred or received permanent custody of a child outside of the state/local authorities, outside of the state/local process, relinquished or lost custody of a child
- been refused visa clearance?

Yes \_\_\_\_ No \_\_\_\_

**If anyone residing in the home has answered “yes” to any of the above questions, please explain:**

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**Please list all of the states and countries in which you and other adults in the home have lived or worked since age 18.**

- Include places you have lived more than one (1) month.
- Circle all states that you have lived in for the past five (5) years.

**Applicant 1: (include all versions of your name i.e. married/maiden/alias)**

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_\_

List all states and countries lived in since the age of 18 and the years you lived there:

\_\_\_\_\_

List all states and countries worked in since the age of 18 and the years you worked there:

\_\_\_\_\_

**Applicant 2: (include all versions of your name i.e. married/maiden/alias)**

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_\_

List all states and countries lived in since the age of 18 and the years you lived there:

\_\_\_\_\_

List all states and countries worked in since the age of 18 and the years you worked there:

\_\_\_\_\_

**Others in the home over the age of 14: include all versions of your names**

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_\_

List all states and countries lived in since the age of 18 and the years you lived there:

\_\_\_\_\_

List all states and countries worked in since the age of 18 and the years you worked there:

\_\_\_\_\_

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_\_

List all states and countries lived in since the age of 18 and the years you lived there:

\_\_\_\_\_

List all states and countries worked in since the age of 18 and the years you worked there:

## Adoption Services

**What AFC services are you interested in applying for?**

*Please indicate all services applicable.*

### International Adoption \_\_\_\_\_

Please list Country: \_\_\_\_\_

\_\_\_\_\_ **Home Study and Post-Placement/Post-Adoption Services:** Alliance for Children will complete home study and post-placement/post-adoption services, and no other services.

\_\_\_\_\_ **Post-Placement/Post-Adoption Services Only:** Due to a move or change in original home study agency, Alliance for Children will complete post-placement/post-adoption services.

**\*If you are interested in an international adoption, you must have a primary provider agency prior to beginning your home study, and must provide the written agreement with that agency to Alliance for Children. You must continue to work with that primary provider throughout your adoption process and agree to notify Alliance for Children if your primary provider changes.**

\_\_\_\_\_ **International Placement:** Alliance for Children will provide placement services from one of our international programs, as indicated by family. Please make note of your home study agency within this application.

### Domestic Adoption \_\_\_\_\_

\_\_\_\_\_ **Home Study and Post-Placement/Post-Adoption Services:** Alliance for Children will complete home study and post-placement/post-adoption services, and no other services.

\_\_\_\_\_ **Interest in Alliance for Children's Domestic Placement Program:** Alliance for Children may provide placement services.

**\*If you have indicated interest in Alliance for Children's Domestic Placement Program, please note that acceptance into the Domestic Program is on a case-by-case basis at time of home study completion. The agency accepts families into the Domestic Program based on a number of factors; the Agency cannot guarantee availability for all who are interested. After completion of a home study, families will be notified if the Agency can grant acceptance; the family may choose to onboard at that time. We cannot guarantee availability in our program at time of home study completion.**

\_\_\_\_\_ **Domestic Assist:** Per referral from an adoption attorney/agency, or due to special circumstances, Alliance for Children will provide assist services for your domestic adoption.

\_\_\_\_\_ **Post-Placement/Post-Adoption Services Only:** Due to a move or change in original home study agency, Alliance for Children will complete post-placement/post-adoption services.

## Domestic and International Adoption

Please indicate your openness to the below:

What age child would you like to adopt?	0 - 12 months: _____ 1-3 years: _____ 4 – 6 years: _____ 7 or older: _____
Would you consider adopting a child with special needs or medical condition?	Yes ____ No ____
Would you consider adopting twins?	Yes ____ No ____
Would you consider adopting a sibling group?	Yes ____ No ____
Would you consider adopting a child of a different race/ethnicity than your own? If yes, please provide more details:	Yes ____ No ____

Special Circumstances, Comments, Notes:

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How did you hear about Alliance for Children? \_\_\_\_\_

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Please indicate if you have connected with AFC staff, received our information packet and explanation of fees: \_\_\_\_ Yes \_\_\_\_ No

Date & Name of AFC Staff Member: \_\_\_\_\_

Did you attend an informational meeting? Yes \_\_\_\_ No \_\_\_\_

Date of Meeting: \_\_\_\_\_

<b>Outside Placement Agency/Primary Provider</b>
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If you are requesting home study and post-placement/post-adoption services from Alliance for Children but are working with another agency for placement, please complete the following section:

Agency: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_  
(No./Street) (Town/City) (State) (Zip)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

<b>Home Study Agency Information</b>
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If you are working with another agency to complete your home study and are applying to work with Alliance for Children for placement services, please complete the following section.

Home Study Agency: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_  
(No./Street) (Town/City) (State) (Zip)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Estimated date home study will be finished: \_\_\_\_\_

<b>Adoption Attorney Information</b>
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If you are working with an adoption attorney for placement, please complete the following section:

Attorney: \_\_\_\_\_

Address: \_\_\_\_\_  
(No./Street) (Town/City) (State) (Zip)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Signature Page

*If you have any questions about qualifications/criteria/special circumstances, please request a copy of the Agency's Adoption Home Study Policies*

Incomplete applications cannot be processed if a full, complete application is not received by the agency two (2) weeks after submitting the initial, incomplete application.

I understand that programs are always changing and may open, close, or go on hold at any time. If I have any questions, I will contact the agency and discuss them prior to sending in my application.

I understand that I must submit a non-refundable application fee with this application. Once this application is received, I will be billed for services. I am aware of the fees for the services I am requesting. If I have any questions about fees, I will ask them before submitting my application.

I have answered all questions truthfully and to the best of my ability. I understand that falsifying information, omitting information, or not responding to these questions honestly is grounds for termination of services. I further understand that I will need to provide notarized copies of any and all court records that I have, and that these records will be sent to Immigration as part of its approval process for all international adoptions. I understand that I must notify Alliance for Children within 30 days if any of the above information changes.

**Non-Discrimination:** Admissions, the provisions of services, and referrals of clients shall be made **without regard to race, color, religious creed, disability, ancestry, marital status, national origin (including limited English proficiency), age, gender, gender identity, gender expression, sexual orientation, or any other characteristic that is legally protected.** Programs and services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available.

### **For home study applicants:**

I agree to comply with all of Alliance for Children's policies and procedures, including the following:

- If I have any health or financial issues, I will provide all additional documentation as requested.
- If I have any arrests or court-related issues, I will provide all additional information, including court dispositions, as requested—even if an action was dismissed, expunged or I was found not guilty.
- An adoption clinician will need to speak individually with every household member age 5 and over, or younger if required by your state of residence, will need to meet all household members and will need to be in contact with all children/adult children not living in the home.
- If I do not begin my home study within six (6) months of submitting my application, I will need to reapply and submit a new application fee. Further, if my home study is not complete within twelve (12) months of submitting the application, I will need to pay for a home study update and provide additional documentation to maintain an active file.

### **For all applicants:**

I agree to comply with Alliance for Children's policy regarding discipline. This includes not spanking a child or using other forms of corporal punishment, restricting movement, confining a child in small or locked area, withholding food, rest or toilet use, verbally abusing a child, and/or using any other means of discipline that is designed to humiliate, embarrass, or denigrate a child, child's birth family, heritage, or ethnicity. This policy extends not only to the adopted child, but to all children residing in the adoptive home.

The below electronic signatures are valid:

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Print Name

Applicant 1

Date

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Print Name

Applicant 2

Date

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Sign Name

Applicant 1

Date

---

Sign Name

Applicant 2

Date



## Wire Instructions

If sending a wire, please send the wire receipt to **[accounting@allforchildren.org](mailto:accounting@allforchildren.org)**

Please send all wire payments to:

### **Wire Info:**

The Alliance for Children, INC

**Acct#: 466016728567**

Bank name: Bank of America

Bank address: 222 Broadway

New York, NY 10038

**Wire Routing#: 026009593**